



The Essentials of Project Management

Delivered by The Learning Habit Ltd (TLH)

Course Introduction:

This one-day course is aimed at supporting individuals who are (or will be) responsible for implementing and managing projects of any size and any environment. The course will provide a structured approach to project management (based on the PRINCE2® methodology) and explores some key controls and tools to deliver successful projects.

Course Aims

Participants will be able to:

- Follow a structured approach to project management using the four phases (definition, planning, implementing and closure)
- Establish the roles and responsibilities of Project Sponsor (SRO) and Project Manager
- Develop Project control documents such as the Project Brief, Business Case and Project Plan
- Understand how to manage risk within a project
- Use project management planning tools and techniques (Gantt charts, Logic diagrams and Critical path analysis)
- Manage changes that may occur through the life of a project
- Gain experience of applying project management techniques through using case study examples

What will the course cover?

- Course Introduction
- Projects and Project Management
- Definition Phase
- Managing Project Risk
- Planning Phase and Planning Tools
- Implementation Phase
- Managing Project Change
- Closure Phase

The Learning Habit

TLH is a management consultancy and a training provider that specialises in Project, Programme and Portfolio Management (P3M).

TLH has worked with many public sector organisations and blue chip private sector organisations and has developed a reputation for the practical and appropriate application of a set of P3M management methodologies, tools and techniques.

If you would like to know more, please contact The Learning Habit on cust.service@tlhuk.com. We would be delighted to send you further details.